

Charity Gift Aid Declaration

Boost your donation by 25p of Gift Aid for every £1 you donate
Gift Aid is reclaimed by the charity from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer.

In order to Gift Aid your donation you must tick the box below:

I want to Gift Aid my donation of £_____ and any donations I make in the future or have made in the past 4 years to:

Name of Charity: EBENEZER BAPTIST CHURCH, SCARBOROUGH
A Charitable Incorporated Organisation
Registered Charity Number 1202746

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

My Details

Title _____ First name or initial(s) _____

Surname _____

Full Home address _____

Postcode _____ Date _____

Please notify the charity if you:

- want to cancel this declaration
- change your name or home address
- no longer pay sufficient tax on your income and/or capital gains

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

When complete, please return to the Treasurer
Phillip Gott, 23 Jackson Close, Cayton Scarborough YO11 3 RW
Or e-mail to treasurer@rockofhelp.org.uk

Guidance Notes for Giving with Gift Aid

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1. You must pay an amount of Income Tax and/or Capital Gains Tax at least equal to the tax which the church reclaims on your donations. At present, for every £100 you give, we can reclaim £25.

How to check if you've paid enough tax

To work out if you've paid enough tax to cover your donations, divide the donation value by four. For example, if you give £100 in a particular tax year you will need to have paid £25 tax over that period. ($£100/4 = £25$). (Note that this calculation is based on the basic rate tax of 20 per cent.)

Please note that you need to include all donations you have given to any charity with Gift Aid to calculate if you have paid sufficient tax for your donations to qualify for Gift Aid

If you don't think you've paid enough tax this year, you may be able to carry back your donation to the previous tax year. (More information available upon request.) Alternatively, you may choose to give to some charities with Gift Aid and others without Gift Aid. In any case, please notify the charities concerned.

Gifts made jointly by people living together

Married couples, couples in a civil partnership or people living at the same address can make declarations on the same form. Donations from each person will be recorded separately.

This is particularly useful if you are both paying a small of tax, and can split your donations so that they qualify for Gift Aid

Other Ways of giving

If you are due a tax refund, you can give this to charity using Box 19A of your tax return. Our unique code is VAC00MG if you wish to donate it to us. Also, some employers operate a Give-As-You-Earn scheme, often doubling the amount you give, so please consider this method of giving, if appropriate.

2. If you pay tax at the Higher Rate (currently 40% / 50%), you can claim further relief in your Self Assessment tax return, which you can keep, or ask the Inland Revenue to donate to us (our unique code is VAC00MG). For each £100 you give, you can claim £25 if you pay at 40% and £37.50 at 50%
3. If your declaration covers future donations, you are able to cancel the declaration at any time by notifying the church. Gift Aid will not then apply to donations made after the date of cancellation or such later date as you specify. (E.g. If your circumstances change, and you are no longer a taxpayer).
4. Please notify the Treasurer of any change of name or address whilst this declaration is in force, as we need to keep up-to-date records for the Inland Revenue.
5. Because of the need to identify your gifts to us, payment may be made in the following ways:
 - a) By Bank Transfer, or Standing Order (preferred)
 - b) By Personal Cheque payable to "Ebenezer Baptist Church, Scarborough"
 - c) By Cash, using a Regular Giving Envelope, showing the number assigned to you
 - d) By cash, using a Single Donation Envelope with your name and address and postcode

Please note that we are able to reclaim tax on individual anonymous cash gifts of up to £30 put in the collection bags, regardless of whether or not you pay tax.

Confidentiality

The amount you give is known only to the Treasurer, who needs to record it for the purposes of applying for the rebate due. Records are maintained for Inland Revenue purposes only, and are not divulged to anyone else. If you give by cheque or envelopes with your name on them, these are paid in by the Treasurer's assistants, who are also required to maintain individuals' confidentiality.

Each of you should give what you have decided in your heart to give, not reluctantly or under compulsion, for God loves a cheerful giver. (2 Corinthians 9:7)